| **From:** | Lefkin, Howard <Howard.Lefkin@umassmed.edu> |
| **Sent:** | Wednesday, February 08, 2012 4:02 PM |
| **To:** | Caloggero, Dina (DPH); Lefkin, Howard (DPH) |
| **Cc:** | Han, Linda (DPH) |
| **Subject:** | RE: Completion records UMass On line. |

All set.  Everyone is enrolled and assigned proper course categories.  They have been sent an e-mail with a training key and instructions on how to get started.

*Howard*

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**From:** Caloggero, Dina (DPH) [mailto:dina.caloggero@state.ma.us]
**Sent:** Monday, February 06, 2012 1:06 PM
**To:** Lefkin, Howard; Lefkin, Howard (DPH)
**Cc:** Han, Linda (DPH)
**Subject:** RE: Completion records UMass On line.

Hi How,

I went through the list and here are the BLS staff that are not on the list and need to be added/enrolled. I put them under the groups that we agreed to. Once everyone is enrolled and are put in the correct course categories, we can begin to run the reports and keep track of the trainings. I also listed the staff that can be removed from the training below.

Labs
Annie Khan (Drug)
Hevis Lleshi (Drug)
Gloria Phillips (Drug)
Nicole Medina (Drug)
Bruce Hannon (Chem)
Pete Kane (Chem)
Julianne Nassif (Chem)
Natalie Freemont Smith (Micro-New)
Patrick Fleming (Molecular)
Mombeleur (Molecular)

Clerical
Sydney Fuller Jones (Chem)
Roland Jno-Baptiste (TB)
Jill Gramer (TB)
Rita Lungelow (Micro)
Jacqui Hankerson (Micro)

IT
William Dole
Kathleen Kelley
Prabhu Elumalai
Ramana Reddy
Raveendra Pamujula
Guna Pandian
Ivy Thomas
Vince Regina
Paul Seeberg
Ping Zou

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Specimen Receiving/Glassware
Lemuel Belgrade
Suzanne Govan

Media
Guerda Henry( New)
Juanita Govan
Marie Preval

I also went through the list and identified the following staff that can be **deleted:**

Kimberly Ching
Paul Daly
Zach Garrett
Ayman Hussin
Christine Jones
Kristen Kotewicz
Christopher Plant
Zhi Tan
Xingtai Wang

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**From:** Lefkin, Howard [mailto:Howard.Lefkin@umassmed.edu]
**Sent:** Thursday, February 02, 2012 3:58 PM
**To:** Han, Linda (DPH); Caloggero, Dina (DPH)
**Subject:** Completion records

Here is the file of the online training results.

*Howard*